2017-18 DISTRICT AWARDS PROGRAM
OFFICIAL JUDGING SHEET

CLUB SIZE  SMALL CLUB

CATEGORY  CLUB SERVICE

1ST PLACE  

2ND PLACE  

3RD PLACE  

4TH PLACE  

5TH PLACE  

JUDGE NAME  

SIGNATURE  
DISTRIBUTION 5960 AWARDS CHECKLIST FOR ROTARY YEAR 2017-2018

ITEMS DUE BY APRIL 1, 2018

AWARD CATEGORY: CLUB SERVICE / ADMINISTRATION

Rotary Club of: Chain of Lakes Rotary - Lindale, MN

Club Division: □ Large Club  □ Medium Club  □ Small Club

Check for each item completed:

☐ Sponsored the charter of a new Rotary club this year (Date, name)

☐ Created or updated a Strategic Plan for the Club (Date)

☐ Conducted at least 3 Club Assemblies this year (Dates)

☐ Have a structured committee or other method for coordinating meeting speakers

☐ Had at least 4 fellowship activities during the year (Dates)

☐ Had a Club fundraising event (Name, Date)

☐ Participated in a multi-club membership meeting with a member of the District Membership Team (Club name)

☐ Participated in a multi-club social event, service project, fundraiser, fellowship, networking or other event (but excluding a membership meeting (Other club name/event)

☐ Utilize a Club membership directory (either printed or electronic)

☐ Performed a New Member Orientation session(s) (Date(s))

☑ All new members were assigned/recruited to work in a specific committee

☐ New member information added to the RI database within 1 month of each new member orientation

☐ Recruit a Rotary Foundation alumnus as a new member (Name(s))

☐ Implemented or updated club membership development and retention program (Describe what you did in narrative)

☐ Recognized a club member with the Avenues of Service Citation


☐ Participated in the New Member Sponsor Recognition Program


☐ At least 10% of club members registered for the District Conference by 4/1/18 (# registered)

☐ Have representation at the International Convention by at least 1 Club member registered by 4/1/18 (# registered)

☐ Other (Please describe in narrative)

Provide a narrative description of your Club Service activities. Using the attached form, limit your response to one page, and use Times New Roman 12pt font size. You are allowed to use up to six pictures to accompany your narrative to support your application.

A narrative follows: ☐ Yes  ☐ No

Submission Deadline: April 1, 2018
Club Service / Administration

The Chain of Lakes Rotary Club is a small club with 24 Members. We inducted four new members in September 2017 and three more in October 2017 (and a couple of previous members dropped out and another moved). New members are given a Welcome Kit, a custom embroidered club shirt and administrative documents such as the membership directory, Rotary Q&A form and a welcome letter. The club secretary promptly records the new member information into MyRotary and the club administrative files. All members are given access to the club's Google Drive which also has the club directory.

On November 29, 2017 we held a new member orientation to educate current and new members about our club, our district and Rotary International. Members are given an overview of the opportunities and resources available to them and they are encouraged to join an initiative or a committee. Members are asked to attend at least 65% of meetings, join a committee or initiative and provide a speaker. Every new member is assigned a mentor to help navigate through the club, district and international rotary events, initiatives and committees. Also, the club President Elect meets with each new member one on one to find out what they are passionate about and personal asked them the join a committee that fits them.

The Chain of Lakes Rotary Club meets at the Lino Lakes YMCA at 7:30 a.m. on the 2nd, 4th and 5th Wednesday of the month. An engaging speaker is assigned to each of these meetings and range from City Officials to non-profits or scholarship recipients. The Club Secretary contacts, schedules and maintains speakers. She also emails all members a weekly New Letter covering of all coming meeting, socials, service activities and other events. These are reflected on our Facebook calendar. Already this year we are booked through May.

Our Club Social’s are the Wednesday of the month, we meet at a selected local restaurant at 5:01 p.m. On the third Wednesday of the month is our service day. STRIVE is our primary service project in the winter but we also participated in other events like Habitat of Humanity, Present Raping for Children at Christmas and also. Our STRIVE mentors meet monthly at the High School where the students are engaged by outstanding speakers in leadership from local government and businesses. The students are placed in small groups where they have an opportunity to have individualized life coaching from Rotarian Mentor.

Club Assemblies
- 501 Club – 3/7, 2/7, 12/6, 11/1

Club Fellowship
- Christmas Party 1/3/18
- Prison Tour 1/31/18
- Club BBQ 8/20, 7/9, 6/11

Club Fundraising
- Shawn Silvera Rotary Run 8/19/17
- Chain of Giving 4/29/17

2018 International Attendees
Justin Larson – President Elect
Kevin Fitzpatrick – President
NEWSLETTER
March 7, 2018

SOCIAL:
Green Mill
4355 Pheasant Ridge Dr. NE.
Blaine, MN

CALENDAR

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 7, 2018</td>
<td>Social</td>
<td>4355 Pheasant Ridge Dr. NE, Blaine</td>
</tr>
<tr>
<td>March 14, 2018</td>
<td>Meeting</td>
<td>Joe Johnson - Trust Vets</td>
</tr>
<tr>
<td>March 21, 2018</td>
<td>Service</td>
<td>STRIVE at CHS</td>
</tr>
<tr>
<td>March 28, 2018</td>
<td>Meeting</td>
<td>Chelsea Holub - Twin Cities Rotaract</td>
</tr>
<tr>
<td>April 4, 2018</td>
<td>Social</td>
<td>Fitzpatrick Translational Science OPEN HOUSE</td>
</tr>
<tr>
<td></td>
<td></td>
<td>47525 Village Dr. Suite 160, Lino Lakes</td>
</tr>
<tr>
<td>April 11, 2018</td>
<td>Meeting</td>
<td>Hannah Fox - Miss Chain of Lakes</td>
</tr>
<tr>
<td>April 18, 2018</td>
<td>Meeting</td>
<td>Justin - Power of Videos on Social Media</td>
</tr>
<tr>
<td>April 25, 2018</td>
<td>Service</td>
<td>STRIVE at CHS</td>
</tr>
</tbody>
</table>

COL ROTARY INITIATIVES

STRIVE
Mentors to CHS Seniors (Students Taking Renewed Interest in the Value of Education). CHS Rotary members are STRIVE mentors to CHS students during the school year.

CHAIN OF GIVING
April 21, 2018, 6:30 - 10:00 p.m.
Infinite Campus
Proceeds will support the Centennial Library, Park System, and the Centennial Angel Fund.

CHS SENIOR SERVICE DAY
April 26, 2018, 10:00 a.m. - 12:00 p.m.
Centennial High School
CHS student volunteers will perform services throughout the community. They will be served lunch by COL Rotarians, CHS Staff, and US Police.

YOUTH EXCHANGE
In August 2018, the Chain of Lakes Rotary Club will host our first international exchange student whom will spend 11 months divided between 3-4 host families within the SD12 District and attend Centennial High School for the 2018-2019 school year.

OFFICER SILVERA ROTARY RUN
August 18, 2018 Lino Lakes YMCA 8:00 a.m. 5K, 9:00 2K, 9:30 Y Splash n Dash
In coordination with Lino Lakes Blue River Days, the Lino Lakes Police, Lino Lakes YMCA, the Silvera family, and Chain of Lakes Rotary honor the memory of Officer Shawn Silvera with our annual 5K, 2K, and Y Splash n Dash. Proceeds benefit the CHS STRIVE Scholarship Program and the MN Police Explorers Scholarship Program.
Chain of Lakes Rotary Club

Rotary Summer BBQs

Rotary Social
DISTRICT 5960 AWARDS CHECKLIST FOR ROTARY YEAR 2017-2018

ITEMS DUE BY APRIL 1, 2018

AWARD CATEGORY: CLUB SERVICE / ADMINISTRATION

Rotary Club of: Lake Elmo

Club Division: ___Large Club   ___Medium Club   X Small Club

Check for each item completed:

☐ Sponsored the charter of a new Rotary club this year (Date, name)
☐ Created or updated a Strategic Plan for the Club (Date)
☐ Conducted at least 3 Club Assemblies this year (Dates)
☐ Have a structured committee or other method for coordinating meeting speakers
☐ Had at least 4 fellowship activities during the year (Dates)
☐ Had a Club fundraising event (Name, Date)
☐ Participated in a multi-club membership meeting with a member of the District Membership Team (Club name)
☐ Participated in a multi-club social event, service project, fundraiser, fellowship, networking or other event (but excluding a membership meeting (Other club name/event)
☐ Utilize a Club membership directory (either printed or electronic)
☐ Performed a New Member Orientation session(s) (Date(s))
☐ All new members were assigned/recruited to work in a specific committee
☐ New member information added to the RI database within 1 month of each new member orientation
☐ Recruit a Rotary Foundation alumnus as a new member (Name(s))
☐ Implemented or updated club membership development and retention program (Describe what you did in narrative)
☐ Recognized a club member with the Avenues of Service Citation
☐ Participated in the New Member Sponsor Recognition Program
   (www.rotary.org/myrotary.en-new-member-sponsor-recognition-program-brochure)
☐ At least 10% of club members registered for the District Conference by 4/1/18 (# registered)
☐ Have representation at the International Convention by at least 1 Club member registered by 4/1/18 (# registered)
☐ Other (Please describe in narrative)

Provide a narrative description of your Club Service activities. Using the attached form, limit your response to one page, and use Times New Roman 12pt font size. You are allowed to use up to six pictures to accompany your narrative to support your application.

A narrative follows: X Yes   ___No

Submission Deadline: April 1, 2018
Lake Elmo Rotary Club 2017-2018 Club Service/Administration

We are in the process of updating our Strategic Plan for our Club right now.

We conducted Club Assemblies on 8/2/18, 8/23/17, 11/1/17, 11/17/17, 2/14/18. The Club Assemblies in August were to plan for our annual fundraiser – The Gold Plate Dinner. The November Assemblies were to work on and plan for our Kindness Campaign to bring Peace and Civility to Lake Elmo Residents and Government.

All members participate in finding speakers for our weekly meetings. The calendar is full for 2 months at a time.

Our fellowship activities consisted of 10/20/17 Dinner at Trailside (Food Truck) owned by one of our members. It was going to include a hayride and bonfire but it was too windy so we enjoyed dinner, drinks and conversation. 1/7/18 Rotary Christmas Party Potluck at one of our member’s homes and included spouses with white elephant gifts to pass. 2/11/18 Couples Baby Shower for one of our members and his wife held at another member’s home. 6/6/17 and this coming June Annual Charter Dinner for members and their spouses where we recognize the outgoing and incoming presidents.

Annual Gold Plate Dinner was held on Friday, September 22, 2017.

District Governor, Kyle Haugen spoke at a multi-club membership meeting consisting of Lake Elmo, Stillwater Sunrise and Woodbury on 8/29/17 at the Lake Elmo Inn and Event Center.

We participate in a Quad-Mixer competition each year in April. Stillwater Sunrise, Maplewood-North St. Paul-Oakdale and Woodbury Clubs participated in April 2017 and the theme was “BBQ”. Lake Elmo won the competition so we are hosting this month and the theme is “Hotdish”. Lake Elmo joined with Stillwater Sunrise in a service project called Hearts and Hammers on 8/19/17. Several of our Lake Elmo members attended the Woodbury Rotary Club Community Fund Dinner on 2/10/18. The Woodbury Club purchases a table and attends our Gold Plate Dinner in September each year. Stillwater Noon and Lake Elmo Rotary attended a tour of the new and improved Stillwater Area School facilities on 8/31/17 hosted by the school district and included Rotary fellowship at the Lift Bridge Brewery after the tour. Our Club membership directory is kept in Xcel and a chart is kept in Word. Both are updated regularly and sent out to all members via email.

Conducted a New Member Orientation session with Lisa Tettamanzi on 7/12/17 and with Brad Taylor on 11/15/17.

Tedi Carlson and Pam Baker registered for the District Conference by 4/1/18.

Tedi Carlson is registered to attend the International Convention.
DISTRICT 5960 AWARDS CHECKLIST FOR ROTARY YEAR 2017-2018

ITEMS DUE BY APRIL 1, 2018

AWARD CATEGORY: CLUB SERVICE / ADMINISTRATION

Rotary Club of: Ramsey MN

Club Division: ___Large Club   ___Medium Club   xSmall Club

Check for each item completed:

☑ Sponsored the charter of a new Rotary club this year (Date, name)
☑ Created or updated a Strategic Plan for the Club (Date)
☑ Conducted at least 3 Club Assemblies this year (Dates)
☑ Have a structured committee or other method for coordinating meeting speakers
☑ Had at least 4 fellowship activities during the year (Dates)
☑ Had a Club fundraising event (Name, Date)
☑ Participated in a multi-club membership meeting with a member of the District Membership Team (Club name)
☑ Participated in a multi-club social event, service project, fundraiser, fellowship, networking or other event (but excluding a membership meeting (Other club name/event)
☑ Utilize a Club membership directory (either printed or electronic)
☑ Performed a New Member Orientation session(s) (Date(s))
☑ All new members were assigned/recruited to work in a specific committee
☑ New member information added to the RI database within 1 month of each new member orientation
☑ Recruit a Rotary Foundation alumnus as a new member (Name(s))
☑ Implemented or updated club membership development and retention program (Describe what you did in narrative)
☑ Recognized a club member with the Avenues of Service Citation (www.rotary.org/myrotary/en/document/avenues-service-citation)
☑ Participated in the New Member Sponsor Recognition Program (www.rotary.org/myrotary/en/new-member-sponsor-recognition-program-brochure)
☑ At least 10% of club members registered for the District Conference by 4/1/18 (# registered)
☑ Have representation at the International Convention by at least 1 Club member registered by 4/1/18 (# registered)
☑ Other (Please describe in narrative)

Provide a narrative description of your Club Service activities: Using the attached form, limit your response to one page, and use Times New Roman 12pt font size. You are allowed to use up to six pictures to accompany your narrative to support your application.

A narrative follows:  xYes    ___No

Submission Deadline: April 1, 2018
On September 7th, 2017 Ramsey Rotary had their annual “Taste of Happy Days” fundraiser. The rotary event kicks off a weekend festival in town. “Taste of Happy Days” is our primary fundraiser for the year it is a night of food, wine, beer, meat raffles, gift card raffles and fun. The event is a lot of work but each year we try a few new things and have a great time. This event raises all the money we use to give back to the community through our donations.
SMALL CLUB: CLUB SERVICE
ST. PAUL SUNRISE CHECKLIST

Rotary District 5960

ITEMS DUE BY APRIL 1, 2018
AWARD CATEGORY: CLUB SERVICE / ADMINISTRATION

Rotary Club of St. Paul Sunrise

Club Division: _Large Club _ Medium Club _ Small Club

Check for each item completed:
☐ Sponsored the charter of a new Rotary club this year (Date, name)
☐ Created or updated a Strategic Plan for the Club (Date)
☐ Conducted at least 3 Club Assemblies this year (Dates) Club Visioning in June / Strategic Plan in July once a month - Third Thursday
☐ Have a structured committee or other method for coordinating meeting speakers
☐ Had at least 4 fellowship activities during the year (Dates) — Narrative
☐ Had a Club fundraising event (Name, Date) Coffee & Pontiac Sales Nov/Dec 2017
☐ Participated in a multi-club membership meeting with a member of the District Membership Team (Club name)
☐ Participated in a multi-club social event, service project, fundraiser, fellowship, networking or other event (but excluding a membership meeting (Other club name/event))
☐ Utilize a Club membership directory (either printed or electronic) Club runner
☐ Performed a New Member Orientation session(s) (Date(s)) Nov 2017
☐ All new members were assigned/recruited to work in a specific committee
☐ New member information added to the RI database within 1 month of each new member orientation
☐ Recruit a Rotary Foundation alumna as a new member (Name(s))
☐ Implemented or updated club membership development and retention program (Describe what you did in narrative)
☐ Recognized a club member with the Avenues of Service Citation (www.rotary.org/myrotary/en/document/avenues-service-citation)
☐ Participated in the New Member Sponsor Recognition Program (www.rotary.org/myrotary/en/new-member-sponsor-recognition-program-brochure)
☐ At least 10% of club members registered for the District Conference by 4/1/18 (# registered)
☐ Have representation at the International Convention by at least 1 Club member registered by 4/1/18 (# registered)
☐ Other (Please describe in narrative)

Provide a narrative description of your Club Service activities. Using the attached form, limit your response to one page, and use Times New Roman 12pt font size. You are allowed to use up to six pictures to accompany your narrative to support your application.

A narrative follows: X Yes _ No

Submission Deadline: April 1, 2018
Small Club: Club Service
St. Paul Sunrise Narrative

Club Service Narrative, St. Paul Sunrise Rotary Club

Strategic Plan: Our club has developed a strategic plan in July after we did a club visioning session. It has truly helped to shape all of our activities and provide a focus to what we do and how we grow.

Club Assemblies: We have at least one/month to provide committee reports, generally the 3rd meeting of the month. We have had at least 7 Club Assemblies this year.

Speakers: We have a couple of people who oversee the speaker calendar and make it easy for anyone to suggest or schedule a speaker. The calendar is kept up to date on clubrunner.

Fellowship activities: On May 18, 2017, one of our members had an event for her business and invited the Rotary Club to attend – many members were there and enjoyed socializing. On January 24, 2018, we participated in an event with the Highland Business Association that was all about fellowship and fun, called Celebrate Highland – we also held a silent auction at the event. We are having a club social with Rotoract on May 6th at the Minnesota History Center and then we will go out for dinner after. This event will be open to members and their families.


Multi-Club Events: We host a community forum every year in April that involves many other clubs attending. We have done service projects that involve other Rotary clubs including Rotoract.(see other award categories for further info). In July, we had a club social with Twin Cities Rotoract Club. 40% of our club participated in the One Rotary Summit in the Fall and the Midterm conference/tap room tour in January.

How we serve our members: We have served our members over the year by reaching out when we see a need. One of our members’ spouse died in Feb. 2017, and left 3 children. We as a club used many opportunities to raise funds for the family through our happy dollars, volunteering at a community event that provided funds to non-profit organizations that donated their time, and attending events put on by others to support the family. In July 2017, we presented a check for $1000 toward the foundation in his wife’s name.

How we serve others/community in partnership with others: Rotary members are active in other community groups such as the Highland Business Association and the Midway Chamber of Commerce, which allows us to increase our visibility and our membership, as we have recruited from these organizations! We have had a social with the local Rotaract club, and we go to other networking events and always look for opportunities to engage with the community, such as with our booth at Highland Fest.

Club Membership Development and Retention Program: In July, 2017, we moved from our location at Town and Country Club to Episcopal Homes, located on the Greenline in the Midway Area (our service area). This has given us a greater presence in the Midway area near our partnering businesses. This change has brought in 3 new members. In Fall 2017 the Membership Committee crafted new ways to attract members and put together materials/presentations that make it easy to explain who we are and what we do. This includes a new professional quality brochure. We have a variety of activities that allow for families to attend and that appeal across all backgrounds and stages in life.
Rotarians and family at Highland Business Association annual celebration

Annual Fundraisers: Holiday Plant sale and coffee sales

Rotarians promoting their businesses at Highland Fest

At Mid-term conference

Welcoming new members into our club

Jennifer Dunn receives Paul Harris