2017-18 DISTRICT AWARDS PROGRAM
OFFICIAL JUDGING SHEET

CLUB SIZE  LARGE CLUB

CATEGORY  Club Service

1ST PLACE  

2ND PLACE  

3RD PLACE  

4TH PLACE  

5TH PLACE  

JUDGE NAME  

SIGNATURE  

DISTRICT 5960 AWARDS CHECKLIST FOR ROTARY YEAR 2017-2018

ITEMS DUE BY APRIL 1, 2018

AWARD CATEGORY: CLUB SERVICE / ADMINISTRATION

Rotary Club of: LAKEVILLE ROTARY CLUB

Club Division: ☑ Large Club  _ Medium Club  _ Small Club

Check for each item completed:

☑ Sponsored the charter of a new Rotary club this year (Date, name)
☑ Created or updated a Strategic Plan for the Club (Date)
☑ Conducted at least 3 Club Assemblies this year (Dates)
☐ Have a structured committee or other method for coordinating meeting speakers
☑ Had at least 4 fellowship activities during the year (Dates)
☑ Had a Club fundraising event (Name, Date)
☐ Participated in a multi-club membership meeting with a member of the District Membership Team (Club name)
☐ Participated in a multi-club social event, service project, fundraiser, fellowship, networking or other event (but excluding a membership meeting (Other club name/event)
☐ Utilize a Club membership directory (either printed or electronic)
☐ Performed a New Member Orientation session(s) (Date(s))
☐ All new members were assigned/recruited to work in a specific committee
☐ New member information added to the RI database within 1 month of each new member orientation
☐ Recruit a Rotary Foundation alumnus as a new member (Name(s))
☑ Implemented or updated club membership development and retention program (Describe what you did in narrative)
☐ Recognized a club member with the Avenues of Service Citation (www.rotary.org/myrotary/en/document/avenues-service-citation)
☐ Participated in the New Member Sponsor Recognition Program (www.rotary.org/myrotary/en/new-member-sponsor-recognition-program-brochure)
☐ At least 10% of club members registered for the District Conference by 4/1/18 (# registered)
☑ Have representation at the International Convention by at least 1 Club member registered by 4/1/18 (# registered)
☐ Other (Please describe in narrative)

Provide a narrative description of your Club Service activities. Using the attached form, limit your response to one page, and use Times New Roman 12pt font size. You are allowed to use up to six pictures to accompany your narrative to support your application.

A narrative follows: ☑ Yes  _ No

Submission Deadline: April 1, 2018
1. NA
2. NA
3. Lakeville Rotary Club assemblies are held every 3rd Thursday of the Month.
4. The Past President is a member of our Board and one of their duties is to find speakers. Greg LeMere is our contact liaison for speakers and all of our members actively assist in finding quality speakers.
5. Monthly fellowship meetings called “501” are held on the third or fourth Thursday of every month at local community diners, restaurants, bars and establishments that are vendors at our Taste of Lakeville event. We also hold an annual summer picnic at a Rotarians house on Lake Marion.
6. Our largest event is “Taste of Lakeville” event held every May. This year’s event is May 17th, 2018. Last year we netted over $120,000 for the event. We continually seek ways to expand and grow each year.
7. On August 30, 2017, our club had our district membership joint meeting with the Prior Lake Rotary District Governor Kyle Haugen made a presentation on the Rotary Foundation.
8. Lakeville Rotarians annually support events put on by neighboring Rotary Clubs. We provide security and other assistance with the Prior Lake Rotary Lakefront Music Festival and Farmington Ramble Jam events. Our club helps security and any necessary help to make these large events run more smoothly.
9. With the help of our trusted Secretary, Kathy Hughitt, our club directory is electronic and constantly updated.
10. Yearly we hold new member orientations depending on the number of applicants, but our major event is held in the summer at the Anderson household for our annual club picnic. This is a time for old and new members to come together and socialize and meet each other.
11. NA
12. Again, Mrs. Hughitt has our new members entered into the data base before they are pinned. We are able to update and change yearly if needed. Reminder emails go out every week about member needs.
13. NA
14. Keeping our meetings fun and energetic always help the retention of the group. Weekly engagement in others businesses, lives and family help keep our Rotary group more like family. We have weekly games, “happy dollars” and “penalties” for those who want to share. The meetings always end up in laughter and smiles. We also have an open board meeting that allows any and all members to be active in the growth and success of our club.
15. NA
16. New members are lead into our group by a fellow Rotarian sponsor. A significant number of our groups’ new members are brought in by another member (over 85%). That person is then considered their sponsor unless otherwise noted.
17. We have ten members attending the Conference of Clubs.
18. There are a total of 5 confirmed for the International Convention.
DISTRICT 5960 AWARDS CHECKLIST FOR ROTARY YEAR 2017-2018

ITEMS DUE BY APRIL 1, 2018

AWARD CATEGORY: CLUB SERVICE / ADMINISTRATION

Rotary Club of: Aroma Field

Club Division: ☑ Large Club  __Medium Club  ___Small Club

Check for each item completed:
☑ Sponsored the charter of a new Rotary club this year (Date, name)
☑ Created or updated a Strategic Plan for the Club (Date) July 2017
☑ Conducted at least 3 Club Assemblies this year (Dates) July 2017, July 2018, June 2018
☑ Have a structured committee or other method for coordinating meeting speakers
☑ Had at least 4 fellowship activities during the year (Dates), 9/24/17, 7/20/17, 3/24/18, 6/29/18
☑ Had a Club fundraising event (Name, Date) JST 9/3/17 47 TT 1/24/17
☑ Participated in a multi-club membership meeting with a member of the District Membership Team (Club name)
☑ Participated in a multi-club social event, service project, fundraiser, fellowship, networking or other event (but excluding a membership meeting (Other club name/event) Aiter uke, bionic, 3/24/18
☑ Utilize a Club membership directory (either printed or electronic)
☑ Performed a New Member Orientation session(s) (Date(s)) 3/20/18
☑ All new members were assigned/recruited to work in a specific committee
☑ New member information added to the RI database within 1 month of each new member orientation
☑ Recruit a Rotary Foundation alumnus as a new member (Name(s)) David Picke, George Davis
☑ Implemented or updated club membership development and retention program (Describe what you did in narrative)
☑ Recognized a club member with the Avenues of Service Citation (www.rotary.org/myrotary/en/document/avenues-service-citation)
☑ Participated in the New Member Sponsor Recognition Program (www.rotary.org/myrotary.en.new-member-sponsor-recognition-program-brochure)
☑ At least 10% of club members registered for the District Conference by 4/1/18 (# registered)
☑ Have representation at the International Convention by at least 1 Club member registered by 4/1/18 (# registered)
☑ Other (Describe in narrative)

Provide a narrative description of your Club Service activities. Using the attached form, limit your response to one page, and use Times New Roman 12pt font size. You are allowed to use up to six pictures to accompany your narrative to support your application.

A narrative follows: ☑ Yes  ___No

Submission Deadline: April 1, 2018

Rotary District 5960 | 3
The Club Service Administration 2018

Updated strategic plan for the club – 7/20/17

Conducted 3 club assemblies – 7/2017, 2/2018, 3/2018

5 Fellowship activities –
  • 7/2017 at Keepsake Cidery
  • 9/2017 at Imminent Brewing Social
  • 3/24/18 at Cinema 10 theater
  • 5/24/18 – Graduation party for Y.E.
  • 6/29/18 – end year social

Club Fundraising –
  • Tennis Tourney – 8/5/2017
  • Defeat of Jesse James Bike Tour – 9/7-8/2017
  • Turkey Trot – Thanksgiving Day/2017
  • Movie BREATHE – 3/24/18
  • Craft Fair Maintenance – 9/7/2017

Multi-club Social Event, fundraiser or other
  • Jesse James Bike Tour – w/ Faribault Rotary
  • Movie BREATHE – w/ Farmington, Faribault, Cannon Falls, Prior Lake Clubs
  • Turkey Trot – w/ Cannon Falls, Faribault clubs

New Member Orientation
  • March 20, 2018

Recruit Foundation Alumnus
  • David McKee / George Davis

Implement an entry and an exit interview process –
  • Updated new techniques and procedures for pre-entry and for exit interviews.

President to Toronto –
  • Registered fully paid trip for President Elect to the Toronto RI Convention
COLLEGE CITY COGWHEEL

WE ARE THIS CLOSE TO ENDING POLIO

Now is our chance to change the world. To make sure no child is disabled by polio ever again.
endpolionow.org

Rotary

ThisClose

ROTARY CLUB OF NORTHFIELD Thursday, June 29, 2017

Rotary

ROTARY SERVING HUMANITY

 Thursdays at 12:15 p.m. | Northfield United Methodist Church | 1401 Maple Street | Northfield, Minnesota

Founded 1925 NORTHFIELD, MINNESOTA www.northfieldrotary.org
Northfield Rotary Club added a new photo.  
January 13th at 10:53 am — Saint Paul, MN
Northfield Rotarians at the District Midterm Rally — with Vicki Lohrenz, Dilley and 5 others at Hamline University.

Wendy Givens, Russ Holzworth and 13 others

Northfield Rotary Club added 5 new photos.  
December 7, 2017
Today’s speaker was Dorothee Locher who wowed us all with a peek into her life’s story. She shared the countries she’s lived in (Poland, Germany and the US) and the tribulations as well as all the happiness, on her journey. She said faith and humor is the key to her ongoing success. Dorothee's Rotary host was Jean Wakely.
Turkey Trot is a Northfield Homecoming Weekend

Conversations
ROTARY DISTRICT 5960
Awards Submissions Checklist for 2017-2018
Items Due by April 1, 2018

Rotary Club of: Prior Lake

Club Division: _X_ Large Club  ____ Medium Club  ____ Small Club

Award Category: Club Service / Administration

Check for each item completed:

☐ Sponsored the charter of a new Rotary club this year (Date, name)

X Created or updated a Strategic Plan for the Club (Date) Update presented to Club on 4/4/18

X Conducted at least 3 Club Assemblies this year (Dates) 7/15/17 – President goals; 8/2/17 – Committee Chair goals; 6/27/18 – President Recap

X Have a structured committee or other method for coordinating meeting speakers

X Had at least 4 fellowship activities during the year (Dates) 12 activities - see narrative for dates

X Had a Club fundraising event (Name, Date) Lakefront Music Fest 7/14-15/17

X Participated in a multi-club membership meeting with a member of the District Membership Team (Club name) Joint DG mtg with Lakeville Club, 3 Rotary One Summits & District Midterm

X Participated in a multi-club social event, service project, fundraiser, fellowship, networking or other event (but excluding a membership meeting (Other club name/event) 8 – see narrative

X Utilize a Club membership directory (either printed or electronic) Members use online directory and Club Runner phone app.

X Performed a New Member Orientation session(s) (Date(s)) 7/5/17, 7/20/17, 10/9/17 & 3/8/18

X All new members were assigned/recruited to work in a specific committee

X New member info added to the RI database within 1 month of each new member orientation

☐ Recruit a Rotary Foundation alumnus as a new member (Name(s))

X Implemented or updated club membership development and retention program (Describe what you did in narrative)

n/a (www.rotary.org/myrotary/en/document/avenues-service-citation) Not offered by RI this year

☐ Participated in the New Member Sponsor Recognition Program (www.rotary.org/myrotary.en.new-member-sponsor-recognition-program-brochure)

X At least 10% of club members registered for the District Conference by 4/1/18 (# registered) 38 registered as of 3/31/18 – 48%

X Have representation at the International Convention by at least 1 Club member registered by 4/1/18 (# registered) Seven registered

X Other (Please describe in narrative) District Governor Installation

Provide a narrative description of your Club Service activities. Using the attached form, limit your response to one page, and use Times New Roman 12pt font size. You are allowed to use up to six pictures to accompany your narrative to support your application.

A narrative follows: _X_ Yes  _____ No

Submission Deadline: April 1, 2018
Our 13 member Club Service committee is responsible for planning numerous social activities and ensuring that our club meetings run smoothly. The committee has a $19,800 budget this year. This committee epitomizes our club motto: "Doing Good, Serious Fun".

**Meetings / Programs:** A programs sub-committee schedules speakers and ensures we have a variety of topics presented. They also ensure that our weekly meetings have plenty of energy and fun that our club is known for.

**Fellowship Activities:** Our club held many social activities this year. Here is a summary of the major ones:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Date</th>
<th>Event</th>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/23/17</td>
<td>Summer Fiesta</td>
<td>11/9/17</td>
<td>Foundation Banquet</td>
<td>12/27/17</td>
<td>Holiday Social</td>
</tr>
<tr>
<td>9/13/17</td>
<td>Ice Cream Social</td>
<td>12/15/17</td>
<td>Christmas Caroling</td>
<td>2/14/18</td>
<td>Valentine’s Meeting</td>
</tr>
<tr>
<td>10/27/17</td>
<td>Octoberfest</td>
<td>12/15/17</td>
<td>Holiday Party</td>
<td>3/23/18</td>
<td>5:01 Social</td>
</tr>
<tr>
<td>11/1/17</td>
<td>Halloween Meeting</td>
<td>12/20/17</td>
<td>Christmas Meeting</td>
<td>5/8/18</td>
<td>Unmystery Trip</td>
</tr>
</tbody>
</table>

**Fundraiser Summary:** Our Lakefront Music Fest fundraising was extremely successful this year. This two day event brought over 26,000 people to Lakefront Park and it raised nearly $300,000 including over $108,000 for our non-profit partners who helped sell tickets and provided vital volunteers.

**Multi-Club Membership Meetings:** On 8/30/17 we held a joint meeting with the Lakeville club where DG Kyle Haugen gave the program. Our club also had nine members (12%) participate in the district wide Rotary One Summits in late September & October 2017. We had even more PL Rotarians (15, 19%) attend the District Midterm Conference over half of these attendees assisted with some aspect of this event.

**Multi-Club Social & Networking Events:** Our club hosted or soon will host the four events listed on the left below and we had a large presence at the four events shown on the right.

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/9/17</td>
<td>Ross Bernstein Evening Meeting</td>
<td>7/26/17</td>
<td>Summit Brewery Rotaract Mixer</td>
</tr>
<tr>
<td>8/30/17</td>
<td>Golf Event w/Lakeville Club</td>
<td>10/27/17</td>
<td>District Foundation Celebration</td>
</tr>
<tr>
<td>4/17/18</td>
<td>Israel GSE Hosting &amp; Tours</td>
<td>11/15/17</td>
<td>Imminent Brewing Tap Room Tour</td>
</tr>
<tr>
<td>4/19/18</td>
<td>District Conference Dinners</td>
<td>1/13/18</td>
<td>Blackstock Brewery Midterm Social</td>
</tr>
</tbody>
</table>

**Membership Summary:** By the end of March our club will have inducted 9 new members this Rotary year. Each member went through an orientation meeting where they learned about Rotary and the many things that our club is involved in to help them determine what committees they want to join. We also reviewed our Engaged Member policy with them to ensure they understand the expectations of our members. This document is the basis of our membership development and retention program. Each member has an assigned sponsor who helps answer questions, make introductions, and get the new member engaged in club activities. Lastly, we established a process to deal with members who are delinquent on their dues and it has been very effective at lowering our outstanding dues balance.

**District Conference Involvement:** As of 3/21, 34 members of our club have signed up to attend the District Conference. Over half of our club members have signed up to help in some capacity including filling key roles such as conference chair, break-out chair, volunteer coordinator chair, and "Food and Friendship" dinner chair.

**Other - District Governor Installation:** Our club planned and hosted Kyle Haugen’s District Governor Installation event that was attended by 175 people including 40 Prior Lake Rotarians and many Rotarians from other clubs in the district. During this event $1000 was raised for PolioPlus.
ROTARY DISTRICT 5960
Awards Submissions Checklist for 2017-2018
Items Due by April 1, 2018

Lakefront Music Fest Fundraiser

District Midterm Participants

Halloween Witches Club Meeting

5:01 Club Social

Club Christmas Party

Christmas Caroling with Interact Kids
DISTRICT 5960 AWARDS CHECKLIST FOR ROTARY YEAR 2017-2018

ITEMS DUE BY APRIL 1, 2018

Rotary Club of: Rochester (2164)

Club Division: X Large Club _ Medium Club _ Small Club

Award Category: Club Service / Administration

Check for each item completed:
☐ Sponsored the charter of a new Rotary club this year (Date, name)
☒ Created or updated a Strategic Plan for the Club (Date) - ongoing at monthly board meetings
☐ Conducted at least 3 Club Assemblies this year (Dates)
☒ Have a structured committee or other method for coordinating meeting speakers
☐ Had at least 4 fellowship activities during the year (Dates) - Wine Down Wednesday, monthly on 4th Wednesdays
☒ Had a Club fundraising event (Name, Date) - Rotary US Bank Holiday Classic, December 28 & 29, 2017
☐ Participated in a multi-club membership meeting with a member of the District Membership Team (Club name)
☒ Participated in a multi-club social event, service project, fundraiser, fellowship, networking or other event (but excluding a membership meeting (Other club name/event) - Rochester Rotary Risers & Greater Rochester Rotary, Wine Down Wednesday
☒ Utilize a Club membership directory (either printed or electronic)
☒ Performed a New Member Orientation session(s) (Date(s)) Monthly, 3rd Wednesday
☐ All new members were assigned/recruited to work in a specific committee
☐ New member information added to the RI database within 1 month of each new member orientation
☐ Recruit a Rotary Foundation alumnus as a new member (Name(s))
☒ Implemented or updated club membership development and retention program (Describe what you did in narrative)
☐ Recognized a club member with the Avenues of Service Citation (www.rotary.org/myrotary/en/document/avenues-service-citation)
☐ Participated in the New Member Sponsor Recognition Program (www.rotary.org/myrotary.en.new-member-sponsor-recognition-program-brochure)
☐ At least 10% of club members registered for the District Conference by 4/1/18 (# registered)
☒ Have representation at the International Convention by at least 1 Club member registered by 4/1/18 (# registered) - 2
☐ Other (Please describe in narrative)

Provide a narrative description of your Club Service activities. Using the attached form, limit your response to one page, and use Times New Roman 12pt font size. You are allowed to use up to six pictures to accompany your narrative to support your application.

A narrative follows: X Yes _ No

Submission Deadline: April 1, 2018
Club Service and Administration is the foundation of the club, ensuring the club’s stability and growth, engaging members and establishing the commitment of the club’s members and the financial resources to provide youth service, vocational service, international service and community service.

This year our club focused on membership development and retention. We established a Membership Development Team that included the president-elect, three longer-term members and two members who have joined Rotary within the last two years. For the last two Rotary years, our club has inducted between 15 and 20 new Rotarians each year. We decided to pilot a series of events for our newest members. Our first New Member Connection event was held on August 10, 2017 for 30 minutes prior to the start of our regular weekly Rotary meeting. Six new members attended and seven longer-term members were invited to share their experience with upcoming service opportunities – volunteering at Channel One regional food bank, volunteering at the Rotary food tent for the Quarry Hill Nature Center Fall Festival and becoming a mentor for STRIVE. We repeated the same experience at a happy hour the following week, and three new members and four longer-term members attended. Getting acquainted and having a casual conversation about the upcoming opportunities was worthwhile. We’re planning a Spring session to focus on upcoming service opportunities such as our monthly dinner service at the Salvation Army, the monthly clean-up of White Oaks Park, and ongoing opportunities to assist with Rotary youth exchange.

The three Rochester Rotary clubs worked together on a 3-Club membership drive. We’re hosting Rotary Open House events for the community. We jointly developed a communication plan for promoting the events, talking points that are shared with guests who attend the Open Houses, and a follow-up plan that includes contacting each guest who attended and giving them a ticket to attend a future Rotary meeting of their choice. We’re offering the Open Houses at three different times to make it convenient for guests to choose a time that works for their schedule. The first Open House was held March 13 (see photo attached) and attracted 17 guests. The next Open Houses are scheduled for April 2 and May 8.

Member engagement and club service go hand-in-hand. We ask current members to take turns serving as greeters at the door for weekly meetings, staffing the visitor’s desk, leading the 4-Way Test, offering a reflection at the beginning of meetings, and identifying and introducing program presenters. In addition to the monthly Wine Down Wednesday happy hours, our club hosts a Golf Day each summer (see photo) for Rotarians and friends from all three Rotary clubs. For the first time last summer, we held a family picnic (moved indoors because of a storm) and honored the Olmsted County Sheriff’s Department with a Service Above Self award.

The combination of our large, traditional Rotary meetings held at least twice a month, and our monthly “Service First Thursday” meeting as well as our monthly 1905 Meeting (see photos) keep our club meetings vibrant and offer a variety of opportunities to interact in small groups and as a large group of nearly 180 Rotarians.
Annual Golf Outing - a club social event with invitations extended to other Rotary clubs

Rotary Open House for prospective members

Monthly 1905 Meeting of The Rotary Club of Rochester
DISTRICT 5960 AWARDS CHECKLIST FOR ROTARY YEAR 2017-2018

ITEMS DUE BY APRIL 1, 2018

AWARD CATEGORY: CLUB SERVICE / ADMINISTRATION

Rotary Club of: Roseville, MN

Club Division: ☑ Large Club  __ Medium Club  __ Small Club

Check for each item completed:
☐ Sponsored the charter of a new Rotary club this year (Date, name)
☐ Created or updated a Strategic Plan for the Club (Date)
☐ Conducted at least 3 Club Assemblies this year (Dates)
☐ Have a structured committee or other method for coordinating meeting speakers
☐ Had at least 4 fellowship activities during the year (Dates)
☐ Had a Club fundraising event (Name, Date)
☐ Participated in a multi-club membership meeting with a member of the District Membership Team (Club name)
☐ Participated in a multi-club social event, service project, fundraiser, fellowship, networking or other event (but excluding a membership meeting (Other club name/event)
☐ Utilize a Club membership directory (either printed or electronic)
☐ Performed a New Member Orientation session(s) (Date(s))
☐ All new members were assigned/recruited to work in a specific committee
☐ New member information added to the RI database within 1 month of each new member orientation
☐ Recruit a Rotary Foundation alumnus as a new member (Name(s))
☐ Implemented or updated club membership development and retention program (Describe what you did in narrative)
☐ Recognized a club member with the Avenues of Service Citation
☐ Participated in the New Member Sponsor Recognition Program
☐ At least 10% of club members registered for the District Conference by 4/1/18 (# registered)
☐ Have representation at the International Convention by at least 1 Club member registered by 4/1/18 (# registered)
☐ Other (Please describe in narrative)

Provide a narrative description of your Club Service activities. Using the attached form, limit your response to one page, and use Times New Roman 12pt font size. You are allowed to use up to six pictures to accompany your narrative to support your application.

A narrative follows: ☑ Yes  __ No

Submission Deadline: April 1, 2018
1. **Have Structured Committee or other method for coordinating meeting speakers:**
   Roseville Speaker Committee includes incoming President-elect, Terry Gilberstadt, President-elect nominee David Kray, Member at Large, Mary Jo McGuire.

2. **Had at least 4 fellowship activities during the year:**
   - 501 Club Meeting - September – Bent Brewstillery
   - 501 Club meeting – 11/16 @ Pizza Luce
   - 501 Club meeting – 3/29 @ Maya
   - 501 Club meeting – 10/25 @ Stouts Pub
   - Holiday Party – 12/04 @ The Oval

3. **Had a Club fundraising event:** Taste of of Rosefest, 6/21/2018 -www.tasteofrosefest.org

4. **Participated in a multi-club membership meeting with a member of the District Membership Team** (club name) - Jan Vanderwall, Terry Gilberstadt, Julie Wearn, Deb Nygaard participated in the One Rotary Summit in Roseville.
   Membership Committee / Fund Development/ AG for 2018-19 – Jan Vanderwall
   Attended Foundation Celebration event @ Brackett’s Country Club

5. **Participated in a multi-club social event, service project, fundraiser, fellowship, networking or other event (but excluding a membership meeting (Other club name/event)**
   Members participated in the following events:
   - White Bear Lake/Taste of White Bear Lake Event
   - New Brighton/Mounds View Holiday Meeting
   - Twin Cities Rotaract – Provided seed money for their Fundraiser. Members plan to attend event on April 25th
   - Sew-a-thon Member Deb Nygaard arranged several “Sew-a-thons” to support the Maple Grove Rotary Club’s “Days for Girls” program.

6. **Utilize a Club membership directory** – Available on Club Runner and as a pdf in the weekly newsletter.

7. **Performed a new member orientation session(s)**
   - Julie Wearn and Terry Gilberstadt had a new member orientation lunch on March 2, 2018. Four new members attended.
   - Monthly New Membership Orientation meeting designed to cover individual areas of Rotary.

8. **All new members were assigned/recruited to work in a specific committee.**
   New members are recruited to help in areas of interest within the club.

9. **New Member information added to the RI database within 1 month of each new member orientation.**
   Added to RI and Club Runner database upon approval of membership by the board.

10. **Implemented or updated club membership development and retention program.**
    - During the first year of membership new members are encouraged to be engaged within the club and attend a monthly New Membership Orientation. At this orientation new members learn more about the club and Rotary and ways they can contribute and be involved.
    - Created a new member luncheon with President & President-elect.

11. **Participated in the New Member Sponsor Recognition Program** - Yes, when this program was available through RI the Club participated in the program. The Club continues to recognize the new member sponsors at their induction ceremony.

12. **At Least 10% of club members registered for the District Conference by 4/1/18.** 10% would be 6.7 (7) members (Yes, 8 Members Registered)

13. **Have representation at the International Convention by at least 1 Club member registered by 4/1/18.**
    - Terry & David Gilberstadt
    - Gayland Bender
    - Hyon Kim
LARGE CLUB: CLUB SERVICE
WHITE BEAR LAKE CHECKLIST

Rotary
District 5960
United States

DISTRICT 5960 AWARDS CHECKLIST FOR ROTARY YEAR 2017-2018

ITEMS DUE BY APRIL 1, 2018

Rotary Club of: White Bear Lake

Club Division: [ ] Large Club [ ] Medium Club [ ] Small Club

Award Category: Club Service / Administration

Check for each item completed:
- [ ] Sponsored the charter of a new Rotary club this year (Date, name)
- [ ] Created or updated a Strategic Plan for the Club (Date)
- [ ] Conducted at least 3 Club Assemblies this year (Dates)
- [ ] Have a structured committee or other method for coordinating meeting speakers
- [ ] Had at least 4 fellowship activities during the year (Dates)
- [ ] Had a Club fundraising event (Name, Date)
- [ ] Participated in a multi-club membership meeting with a member of the District Membership Team (Club name)
- [ ] Participated in a multi-club social event, service project, fundraiser, fellowship, networking or other event (but excluding a membership meeting) (Other club name/event)
- [ ] Utilize a Club membership directory (either printed or electronic) - ClubRunner
- [ ] Performed a New Member Orientation session(s) (Date(s))
- [ ] All new members were assigned/recruited to work in a specific committee
- [ ] New member information added to the RI database within 1 month of each new member orientation
- [ ] Recruit a Rotary Foundation alumnus as a new member (Name(s))
- [ ] Implemented or updated club membership development and retention program (Describe what you did in narrative)
- [ ] Recognized a club member with the Avenues of Service Citation (www.rotary.org/myrotary/en/document/avenues-service-citation)
- [ ] Participated in the New Member Sponsor Recognition Program (www.rotary.org/myrotary/en-new-member-sponsor-recognition-program-brochure)
- [ ] At least 10% of club members registered for the District Conference by 4/1/18 (# registered)
- [ ] Have representation at the International Convention by at least 1 Club member registered by 4/1/18 (# registered)
- [ ] Other (Please describe in narrative)

Provide a narrative description of your Club Service activities. Using the attached form, limit your response to one page, and use Times New Roman 12pt font size. You are allowed to use up to six pictures to accompany your narrative to support your application.

A narrative follows: [ ] Yes [ ] No

Submission Deadline: April 1, 2018
Rotary Club of White Bear Lake
Club Service / Administration

Strategic Plan – Review of Strategic Plan is in Process. Initiated a new “President’s Club”, which consists of upcoming Presidents (Secretary, Treasurer, President Elect), current President and Past 3 Presidents. Meet Quarterly to assure successful transfer of knowledge and continuity between Rotary Presidents. Met October 23, January 18 and will meet again in April. Strategic planning is key component for this group.

Meeting Speakers – Speakers currently booked through late June. Jeff Otto (WBL Rotarian) coordinates speakers and Marlyce Paulson coordinates Invocation, Greeters, Writers and Song each week.

Fellowship Activities – Pontoon Party (August 17), 501 Club (meets every Friday at 5:01 PM at Rudy’s Redeye Grille), Holiday Party (December 27), Taste of White Bear Lake Celebration of success at Drake’s Home, Wine Appreciation Fellowship (On White Bear Lake in August 2017 and at Drake’s home on March 22), Beers at Big Wood Social on February 7 for new member recruitment and Polio Plus fundraiser as Big Wood donated for each beer sold.

Club Fundraising – Taste of WBL, Sat. Sept. 9, Pine Tree Apple Orchard. Raised over $40,000.

New Member Orientation – Ken Baltzer and Fred Treiber (WBL Rotarians) host new member orientation breakfast for all new members. Meetings held as needed, roughly every 6 weeks.

Membership Development – Greg Bartz (WBL Rotarian) is leading this effort for our club and at the District level. Potential new members are identified as guests at meetings, recommendations from members and at social/community events. Greg invites these members to meet for coffee. Also organized Big Wood Social event where members invited friends (also Polio Plus fundraiser). Two new members identified.

International Conference will be attended by: Connie Bossard, Pam Bowers and likely Fred Treiber, Jim Hunt and Ann Frisch.

Other – Club’s constitution and bylaws were reviewed by Craig Drake, Curt Akenson and Steve Carlson, revised, approved by the board and approved via voice club vote.