2018-19 DISTRICT AWARDS PROGRAM
OFFICIAL JUDGING SHEET

CLUB SIZE  LARGE CLUBS

CATEGORY  CLUB SERVICE

1ST PLACE  

2ND PLACE  

3RD PLACE  

4TH PLACE  

5TH PLACE  

JUDGE NAME  

SIGNATURE  
Q1 Rotary Club of:
Lakeville

Q2 Club President (s):
Peg Duenow

Q3 Name of member completing checklist:
Peg Duenow

Q4 Phone:

Q5 Email:

Q6 Division determined by club membership as of July 1, 2018 RI Invoice, excluding honorary members. Large Club (over 61 members)

Q7 We are submitting for the following Award Category: Club Service/Administration Award

Q8 Complete for each item completed
Have a structured team or other method for coordinating meeting speakers

Yes, our immediate past president, Pat Arling, coordinates the meetings speakers. This Rotary year 2018-2019 Pat has arranged amazing speakers such as: Amanda Ottman, American Refugee Committee talking about Nakivale Rotaract Club.; Dr. Doug Tate - Andean Community Partners; Jack Larson, CEO Exel Energy Center; Minnesota State Patrol Sgt. Mike Krukowski, who survived a near fatal crash; Ryan McGinnis Tree House; Jeff Mortenseon, 360 Communities; Maridell Sandberg and Rhonda Jorgenson, Together for Good. These are just a sampling of the wonderful speakers we have had this year.

Conducted at least 3 club assemblies this year (Dates)

The Thursday morning meeting after the Lakeville Board meeting we hold a club assembly. The Board meetings are held on the 3rd Wednesday of the month with the Assembly on the 3 Thursday of the month.

Had at least 4 fellowship activities during the year (Dates)

Monthly fellowship meetings called “501” are held on the third or fourth Thursday of every month at local community diners, restaurants, bars and establishments that help fund and donate to our community outreach efforts. There are also added events that our fellow Rotarians may hold at their own businesses to which we are all invited and attend. These are but not limited to new businesses open houses, charity events, and award or recognition dinners.

Host Membership Recruitment Social Event (Dates)

Potential members are invited to all meetings and social events that Lakeville Rotary holds. Actively recruiting is a responsibility of all members. Due to the energy and the welcoming nature of our group, new members are ushered into our group with open arms. In the past we have used media ventures (IE facebook and newspaper) and word of mouth to recruit.

Had a Club fundraising event (Name, Date)

Taste of Lakeville - will be held May 16, 2019 this year. We netted over $120,000 last year and hope to expand and grow this year. This fund allows us to participate in all the local, district, and international projects that we support.

Utilize a Club membership directory (either printed or electronic)

Our wonderful Secretary, Kathy, makes sure the Lakeville Rotary has both a printed and an electronic membership directory. If there is something our Rotary can't find Kathy is always there to help.
Lakeville Rotarian, Tom Vonhof, holds an induction ceremony for the new member at a meeting to welcome the new member into the club and introduce the new member to the club. At this induction ceremony the new member is given their pin, a Rotary shirt, and materials on Rotary. Yearly we hold new member orientations depending on the number of applicants, but our major event is held in the summer at the McDonald household for our annual club picnic. This is a time for old and new members to come together and socialize and meet each other.

All new members were assigned/recruited to work in a specific team

New member information added to RI database within 1 month of each new member orientation

Have representation at the International Convention by at least 1 Club member registered by 3/15/19 (#registered)

Sponsored the charter of a new Rotary club this year (Date, name)

One or more members participated in a One Rotary Summit and shared information and ideas with the Club or Board

Participated in a multi-club social event, service project, fundraiser, fellowship, networking or other event (but excluding a membership meeting (Other club name/event)

Recruit a Rotary Foundation alumnus as a new member (Name (s))

Club has member(s) active in roles at the District level or beyond

Yes, Lakeville Rotary had Rotarians present at the One Rotary Summit and shared information and ideas with the club.

Members of the Lakeville Rotary participate in multiple events with other Rotary clubs and other Rotary clubs reciprocate by working in the TOL. A few of the most successful are the Prior Lake Rotary Lakefront Music Festival and Farmington Rotary Ramble Jam events. Our club helps with security and any necessary requests to make these large events run more smoothly.

This year Lakeville Rotary was able to recruit Marshall Cook who was a Rotarian in Utah.

Yes, Peg Duenow is on the District 5960 Grant committee.

Q9 Began creating, created or updated a Strategic Plan or Visioning Plan for the Club (Describe in narrative)

This activity is planned for 2019-2020 Rotary year.
Q10 Implemented or updated club membership development and retention program (Describe what you did in narrative)

New members are lead into our group by a Rotarian sponsor. A significant number of our groups' new members are brought in by another member (over 85%). That person is then considered their mentor or sponsor unless otherwise noted. Keeping our meetings fun and energetic always help the retention of the group. Weekly engagement in each others businesses, lives and family help keep our Rotary group more like family. We have weekly games such as "happy dollars" and " fines for those that want to participate. The meetings always end up in laughter and smiles. We also have an open board meeting that allows any and all members to be active in the growth and success of our club.
Q11 Other (Please describe in narrative)

The Taste of Lakeville (TOL) is a community celebration where local restaurants, caterers, and fine beverage purveyors get together for one magical evening and offer attendees the opportunity to sample, taste, sip and devour the rich culinary treats our wonderful town has to offer. This event is for adults only. Proceeds from this event build the Lakeville Rotary Foundation, which in turn awards funds to many deserving applicants, including but not limited to:

- Land of Amazement Playground 2.0
- Lakeville Pollinator Project
- Lakeville High School Scholarships for graduating seniors
- STRIVE Scholarships at both Lakeville High Schools
- Lakeville Area Public Schools: Student of the Month at both high schools, “Strech Yourself”, music programs, LNHS & LSHS Ethics program, LSHS Feed my Starving Children mobile packing event, LNHS Boys & Girls lacrosse equipment, senior class and after-prom parties, student participation in Camp Enterprise and Camp Ryla
- YEA! Program
- Shop With a Cop Program
- Arm Full of Love (360’s Communities)
- Community Bookshelf
- Dakota County Library: One Book/One Lakeville
- Dakota County Vo-Tec Emergency Aid Plan
- Influence International (Essential Ethics for law enforcement seminar)
- Kids ’n Kinship
- Sobriety High School
- Lakeville Area Scouts Troop 268
- Lakeville Beyond the Yellow Ribbon
- Lakeville Friends of the Environment/Bicycle Alliance
- Lakeville Resource Center
- Lakeville Senior Citizen Center
- Lakeville Education Foundation
- Lakeville Veteran’s Memorial
- Lakeville Parks and Recreation
- Special Olympics RAVE Team
- Life Re-Builders INC
- Fairview Foundation
- Minnesota Sled Hockey
- Salvation Army – The Lakeville Rotary matches members’ bell ringing efforts at two local stores
- 360 Communities: Liaison Staff Member at High Schools, Hope for Tomorrow, Armful of Love, Lakeville Food Shelf, Partners for Success, Robert B. Lewis House, Family Support Workers
- Minnesota Valley YMCA: Camp Streefland, Y-Partners
- Lakeville Pan-O-Prog: 4th of July Festival fireworks, Teen Beach Party
- Lakeville Arts Center: Fall Arts Festival, Upgrades to Property
- Adopt-A-Highway Clean-Up (Highway 50 in Lakeville)

This information above can be seen on the TOL website: www.tasteoflakeville.org.

Q12 You are allowed to use up to six photos to accompany your narrative to support your application.

Photo 1

IMG_9903 (2).jpg (1.3MB)
DISTRICT 5960 AWARDS CHECKLIST FOR ROTARY YEAR 2018-2019

ITEMS DUE BY MARCH 15, 2019

AWARD CATEGORY: CLUB SERVICE / ADMINISTRATION

Rotary Club of: Northfield ________________________________

Club Division: X Large Club   _ Medium Club   _ Small Club

Check for each item completed:

☑ Began creating, created or updated a Strategic Plan or Visioning Plan for the Club (Describe in narrative)
☐ Conducted at least 3 Club Assemblies this year (Dates)
☐ Have a structured team or other method for coordinating meeting speakers
☐ Had at least 4 fellowship activities during the year (Dates)
☐ Host Membership Recruitment Social Event (Dates) May 11/22/18
☐ Had a Club fundraising event (Name, Date) Tukey Trot (11/22/18) 45-MILE BIKE TOUR (9/8/18)
☐ Utilize a Club membership directory (either printed or electronic) Coming this spring
☐ Performed a New Member Orientation session(s) (Date(s))
☐ All new members were assigned/recruited to work in a specific team
☐ New member information added to the RI database within 1 month of each new member orientation
☐ Implemented or updated club membership development and retention program (Describe what you did in narrative)
☐ Have representation at the International Convention by at least 1 Club member registered by 3/15/19 (# registered)
☐ Sponsored the charter of a new Rotary club this year (Date, name)
☑ One of more members participated in a One Rotary Summit and shared information and ideas with the Club or Board
☐ Participated in a multi-club social event, service project, fundraiser, fellowship, networking or other event (but excluding a membership meeting (Other club name/event) Brock Crawl
☒ Recruit a Rotary Foundation alumnus as a new member (Name(s)) Transferring from other clubs
☐ Club has member(s) active in roles at the District level or beyond
☐ Other (Please describe in narrative)

Provide a narrative description of your Club Service activities. Using the attached form, limit your response to one page, and use Times New Roman 12pt font size. You are allowed to use up to six pictures (all on one page) to accompany your narrative to support your application.

A narrative follows: Yes ☑ No

Rotary District 5960 | 3
Q1 Rotary Club of:
Prior Lake

Q2 Club President (s):
Mary Erickson

Q3 Name of member completing checklist:
Mary Viereck

Q4 Phone:

Q6 Division determined by club membership as of July 1, 2018 RI Invoice, excluding honorary members. Large Club (over 61 members)

Q7 We are submitting for the following Award Category: Club Service/Administration Award
Q8 Complete for each item completed

Have a structured team or other method for coordinating meeting speakers

Yes

Conducted at least 3 club assemblies this year (Dates)

Yes: Committee Goals for the Year ~Aug. 1, 2018: Club Assembly - Jan. 23, 2019; Year in Review ~ June 26th

Had at least 4 fellowship activities during the year (Dates)


Host Membership Recruitment Social Event (Dates)

Yes: all active Rotarians are encouraged to invite prospective new members to all social events

Had a Club fundraising event (Name, Date)

Yes: Lakefront Music Fest: July 13/14,2018

Utilize a Club membership directory (either printed or electronic)

Yes: ClubRunner

Performed a New Member orientation session (s) Date(s)

Yes: New Member Orientation Sessions were held Aug. 6, 2018, Nov. 5, 2018, Dec. 14, 2018. Future sessions scheduled within one week of a prospective member attending 3 meetings

All new members were assigned/recruited to work in a specific team

Yes: Included in Engaged Member Policy - each club member a part of 2 committees

New member information added to RI database within 1 month of each new member orientation

Yes

Have represenation at the International Convention by at least 1 Club member registered by 3/15/19 (#registered)

Yes: 4 Registered

Sponsored the charter of a new Rotary club this year (Date, name)

12/31/18: South Metro Networking Rotaract Club

One or more members participated in a One Rotary Summit and shared information and ideas with the Club or Board

Yes

 Participated in a multi-club social event, service project, fundraiser, fellowship, networking or other event (but excluding a membership meeting (Other club name/event)

Yes: Sleep in Heavenly Peace Bed Build with Lakeville Rotary Club; Joint DG Meeting with Lakeville Rotary Club; South Metro Networking Rotaract Club Socials; Rotary Day at the Races - District 5950/5960;

Recruit a Rotary Foundation alumnus as a new member (Name(s))

Yes: Michael Franklin

Club has member(s) active in roles at the District level or beyond

Yes: Multiple
Q9 Began creating, created or updated a Strategic Plan or Visioning Plan for the Club (Describe in narrative)
Yes: Created/updated a Strategic plan for the Club ~ Aug. 1, 2018

Q10 Implemented or updated club membership development and retention program (Describe what you did in narrative)
Yes: Updated Engaged Member Policy; Leave of Absence Policy; working on finalization of mentor program.

Q11 Other (Please describe in narrative)  Respondent skipped this question

Q12 You are allowed to use up to six photos to accompany your narrative to support your application.
Photo 1
dar and mich.jpg (88.4KB)

Photo 2
past presidents.jpg (51.3KB)

Photo 3
rotaract.jpg (129.6KB)

Photo 4
boat 1.jpg (281.3KB)

Photo 5
Charlies 9-5-18.jpg (860KB)

Photo 6
polar palooza 3.jpg (98KB)
<table>
<thead>
<tr>
<th>Q1</th>
<th>Rotary Club of:</th>
<th>Rochester</th>
</tr>
</thead>
<tbody>
<tr>
<td>Q2</td>
<td>Club President (s):</td>
<td>Sara Gilliland</td>
</tr>
<tr>
<td>Q3</td>
<td>Name of member completing checklist:</td>
<td>Elizabeth Karsell, Administrative Director</td>
</tr>
<tr>
<td>Q4</td>
<td>Phone:</td>
<td></td>
</tr>
<tr>
<td>Q6</td>
<td>Division determined by club membership as of July 1, 2018 RI Invoice, excluding honorary members.</td>
<td>Large Club (over 61 members)</td>
</tr>
<tr>
<td>Q7</td>
<td>We are submitting for the following Award Category:</td>
<td>Club Service/Administration Award</td>
</tr>
</tbody>
</table>

Page 3: AWARD CATEGORY: CLUB SERVICE/ADMINISTRATION
Q8 Complete for each item completed

Have a structured team or other method for coordinating meeting speakers

- Rotary Programs Committee

Conducted at least 3 club assemblies this year (Dates)

- NA

Had at least 4 fellowship activities during the year (Dates)

- Wine Down Wednesday, 4th Wed. of each month excluding Dec.; Family Picnic, Jul. 30; Rotary Golf Outing, Sept. 12; Planetarium Program, Feb. 26

Host Membership Recruitment Social Event (Dates)

- Rotary "Buzz" Open House, Nov. 15

Had a Club fundraising event (Name, Date)

- Pizza for Polio, Oct. 24; Rotary Holiday Classic, Dec. 27 & 28

Utilize a Club membership directory (either printed or electronic)

- yes, via ClubRunner

Performed a New Member orientation session (s) Date(s)

- Rotary Information Meeting, 3rd Wed. of each month

All new members were assigned/recruited to work in a specific team

- NA

New member information added to RI database within 1 month of each new member orientation

- yes, via ClubRunner or Rotary.org

Have representation at the International Convention by at least 1 Club member registered by 3/15/19 (#registered)

- yes, President Elect, 1

Sponsored the charter of a new Rotary club this year (Date, name)

- NA

One or more members participated in a One Rotary Summit and shared information and ideas with the Club or Board

- yes

 Participated in a multi-club social event, service project, fundraiser, fellowship, networking or other event (but excluding a membership meeting (Other club name/event)

- Rochester Rotary Risers & Greater Rochester Rotary: Wine Down Wednesdays, Channel One, Tree Planting, Rotary Golf Outing, Pizza for Polio, Rotary Holiday Classic

Recruit a Rotary Foundation alumnus as a new member (Name(s))

- NA

Club has member(s) active in roles at the District level or beyond

- PDG Karel Weigel; ADG Mark Dripps; PI Chair Heather Holmes, Conf. of Clubs Chair Lorie Luedke

Q9 Began creating, created or updated a Strategic Plan or Visioning Plan for the Club (Describe in narrative)

Refreshed Communications and Membership sections of Strategic Plan in August
Q10 Implemented or updated club membership development and retention program (Describe what you did in narrative)
* Held 3-club Rochester Rotary membership event, Rotary "Buzz" Open House, to educate community members about Rotary.
* Membership Chair shared the phrase, "Invite a friend to Rotary" for Rotarians to remember and use throughout the Rotary year to encourage increased membership recruitment.
* Membership Chair created and distributed Rotary business cards to be handed out by Rotarians to prospective members.
* Joined Rochester Area Chamber of Commerce to attend their networking events as a representative of Rotary, rather than a business, to share Rotary with local business people.

Q11 Other (Please describe in narrative)
* President is presenting highlights from monthly board meetings to all club members at club meetings.
* "Be the Inspiration Award" presented to a deserving Rotarian each month, selected and awarded by the previous month's recipient.

Q12 You are allowed to use up to six photos to accompany your narrative to support your application.

Photo 1
Steiginger.Riverside.jpg (11.8KB)

Photo 2
7.18.jpeg (2.6MB)

Photo 3
Nietz.Domke.jpg (65.4KB)

Photo 4
image1 (2).jpeg (565.4KB)

Photo 5
IMG_0203.JPG (1.1MB)

Photo 6

Q17 Photo 6
Respondent skipped this question
Q1 Rotary Club of:
Roseville

Q2 Club President (s):
Terry Gilberstadt

Q3 Name of member completing checklist:
Terry Gilberstadt

Q4 Phone:

Q6 Division determined by club membership as of July 1, 2018 RI Invoice, excluding honorary members.
Large Club (over 61 members)

Q7 We are submitting for the following Award Category:
Club Service/Administration Award
**Q8 Complete for each item completed**

<table>
<thead>
<tr>
<th>Item</th>
<th>Yes/No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Have a structured team or other method for coordinating meeting speakers</td>
<td>Yes</td>
</tr>
<tr>
<td>Conducted at least 3 club assemblies this year (Dates)</td>
<td>10/8, 1/28/19, 3/1/19</td>
</tr>
<tr>
<td>Had at least 4 fellowship activities during the year (Dates)</td>
<td>10/14 Hanger Party, 12/3 Holiday Party, 501 Club Meeting 10/17, Second Shift 3/21/19</td>
</tr>
<tr>
<td>Host Membership Recruitment Social Event (Dates)</td>
<td></td>
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<tr>
<td>Had a Club fundraising event (Name, Date)</td>
<td></td>
</tr>
<tr>
<td>Utilize a Club membership directory (either printed or electronic)</td>
<td>Online and Printed</td>
</tr>
<tr>
<td>Performed a New Member orientation session(s) Date(s)</td>
<td>New Member Lunches 8/17 and 4/26/2019</td>
</tr>
<tr>
<td>New member information added to RI database within 1 month of each new member orientation</td>
<td>Yes</td>
</tr>
<tr>
<td>Have representation at the International Convention by at least 1 Club member registered by 3/15/19 (#registered)</td>
<td>Yes</td>
</tr>
<tr>
<td>One or more members participated in a One Rotary Summit and shared information and ideas with the Club or Board</td>
<td>Yes</td>
</tr>
<tr>
<td>Participated in a multi-club social event, service project, fundraiser, fellowship, networking or other event (but excluding a membership meeting (Other club name/event)</td>
<td>Yes</td>
</tr>
<tr>
<td>Club has member(s) active in roles at the District level or beyond</td>
<td>Yes</td>
</tr>
</tbody>
</table>

**Q9 Began creating, created or updated a Strategic Plan or Visioning Plan for the Club (Describe in narrative)**

Yes, Presidents Advisory group 3-year plan with Presidents Round Table in Dec 2017 will follow-up Oct 8, 2018 and President's Advisory Group meeting March 1.

**Q10 Implemented or updated club membership development and retention program (Describe what you did in narrative)**

New member monthly orientation table that rotates board members as speakers.

**Q11 Other (Please describe in narrative)**

Respondent skipped this question

**Q12 You are allowed to use up to six photos to accompany your narrative to support your application.**

Photo 1

18-19 July-Hanger Party.jpg (947.5KB)

Photo 2

Respondent skipped this question
Q1 Rotary Club of:
Saint Paul

Q2 Club President (s):
John Chandler

Q3 Name of member completing checklist:
John Chandler

Q4 Phone:

Q6 Division determined by club membership as of July 1, 2018 RI Invoice, excluding honorary members. Large Club (over 61 members)

Q7 We are submitting for the following Award Category: Club Service/Administration Award
Q8 Complete for each item completed

Have a structured team or other method for coordinating meeting speakers yes

Conducted at least 3 club assemblies this year (Dates) yes

Had at least 4 fellowship activities during the year (Dates) yes

Host Membership Recruitment Social Event (Dates) yes

Had a Club fundraising event (Name, Date) yes

Utilize a Club membership directory (either printed or electronic) yes

Performed a New Member orientation session (s) Date(s) yes

All new members were assigned/recruited to work in a specific team no but ...

New member information added to RI database within 1 month of each new member orientation yes

Have representation at the International Convention by at least 1 Club member registered by 3/15/19 (#registered) yes

Sponsored the charter of a new Rotary club this year (Date, name) no

One or more members participated in a One Rotary Summit and shared information and ideas with the Club or Board yes

Participated in a multi-club social event, service project, fundraiser, fellowship, networking or other event (but excluding a membership meeting (Other club name/event) yes

Recruit a Rotary Foundation alumnus as a new member (Name (s)) no

Club has member(s) active in roles at the District level or beyond yes

Q9 Began creating, created or updated a Strategic Plan or Visioning Plan for the Club (Describe in narrative)

yes

Q10 Implemented or updated club membership development and retention program (Describe what you did in narrative)

yes

Q11 Other (Please describe in narrative) Respondent skipped this question

Q12 You are allowed to use up to six photos to accompany your narrative to support your application. Photo 1

Photo from Rotary collection by KEA Photography_1.jpg (17.7KB)
Club Awards
Club Service/Administration
Saint Paul

We committed majority of efforts this year to overhauling the “experience” for members and visitors. Our board renamed this category to “Club Experience” and assigned two directors and three officers to this team.

In early 2018 we began Visioning planning. On October 22, 2018 the district visioning team helped 25 of our members begin our Visioning journey. We didn’t finish that evening and held a November 20 Fundraising visioning and December 4 PR visioning sessions to finish. We have held several “club conversations” since with plans to reveal our Visioning Plan in May.

Part of our overhaul has been replacing traditional meetings with “club conversations (assemblies)” so we have more time to address opportunities. We have held four so far (Pre-Visioning, Membership, Service Projects, Club Experience) with three more planned (PR, Visioning, Bylaws).

Our dedicated program team has been challenged to secure speakers more aligned with who newer and prospective members want to hear from, more diverse, and better matched to our focus areas. They have been responsive but this remains an area for growth.

For many years we had Thursday morning Fellowship Gatherings but our host relocated. Now we have monthly Thursday afternoon Fellowship Gatherings, hosted by Summit Brewing owner and club member. We have had five gatherings so far with mix of members and prospective members. Attendance totals have been 17 (9/13/18), 37 (10/11/18), 25 (11/8/18), 22 (12/20/18) and 24 (1/17/19). Bad weather disrupted February plans.

With this success we’ve added another monthly Thursday afternoon Fellowship Gathering, hosted by Camp Bar owner and club member. The first one was recently held (3/7/19). Our Summit gatherings also double as New Member Orientations and sometimes triple as Membership Recruitment Social events (10/11/18 and 12/20/18).

Our club fundraising event (auction) was at our December 6 Joint Holiday Party with Club #9.

Our club membership directory is available through our website for members and we provide printed copies to new members.

We began assigning all new members but haven’t been able to assign all as we have had a recent rush of new members. They will be assigned shortly.

On July 24, 2018 we held a membership retreat, which led to hiring a Director of Membership, and updating our club membership development and retention program. This position meets weekly with club president and regularly with membership team.

Our President-Elect is registered to attend RI convention. There could be more.

We held two joint events with Club #9, participated in August 2 District Tap Room Tour and August 10 Racing Days, and regularly support Twin Cities Rotaract events.